



Declaration of Unauthorized Use

I _____ the undersigned, do hereby state and declare as follows:

1. This declaration concerns the following account number: _____

2. I HAVE INDICATED BELOW AND/OR ON THE ATTACHED THOSE TRANSACTIONS THAT ARE FRAUDULENT. I as the Customer, only need to complete and return this form if fraud charges post to my account.

Disputed Transactions:

Sale Date	Amount	Reference Number	Merchant Name

3. Please check the statement that applies to your situation:

My Card was:

☐ Lost ☐ Stolen:

Date card was lost or stolen: _____

Place: _____

If stolen, was police report filed? ☐ Yes ☐ No If yes, Case#: _____

City: _____

Station: _____

Phone Number: _____

Police Officer & Badge #: _____

☐ I have unauthorized transactions, but my card is in my possession.

☐ I never received this card in the mail.

4. Indicate the name on the card that was lost/stolen/never received: _____

5. I have reason to believe the following individual(s) utilized the credit card(s) described above or had access to my account number without my authorization:

Name	Address	Province/Postal Code	Reason

6. I have confirmed that **ALL AUTHORIZED USERS ON THIS ACCOUNT** did not make these charges.

7. Neither, I, nor anyone authorized by me, nor anyone with my knowledge or consent received or expect to receive any benefit or value as a result of this transaction(s).

8. If you have additional information about the merchant(s) or misuse of the card, please provide the detail here.

9. I understand that Security Services investigates alleged fraudulent or unauthorized credit card usage and may refer the same to the appropriate law enforcement agency. I agree to cooperate in any prosecution of individuals charged with fraudulent or unauthorized credit card usage.

Please sign and date below:

Date

Cardholder/APC Signature

Please fax or mail this document with the fraud charges listed above or the charges can be circled on a billing statement(s), which clearly indicate disputed transactions to Citibank.

Toll Free Fax#: 866-763-7946
International Fax#: 605-338-2069

Mail: Citibank, N.A.,
Security Services, P.O. Box 6125
Sioux Falls, SD 57117

Citi Transaction Services
transactionservices.citi.com

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