



14000 Citi Cards Way
Jacksonville, FL 32258

Citi Commercial Cards

Payment Instructions for Rebates

Fed-wire or ACH

To enable payments for rebates and incentives, the following information must be provided by a Program Administrator for the noted company.

Company Name: _____

Card Program (s): _____

Check one: New bank info _____ Change existing bank info _____

Bank Information

Bank Name: _____

Client Name & Address: _____

Bank routing (ABA) number: _____

Bank account number: _____

Fed-wire or ACH?: _____

Special Instructions: _____

Citibank will use the above instructions to pay rebates to the noted client. These instructions will be kept securely on record and will be used until written notification is received of any changes to be made.

Program Administrator Information

Name of Program Administrator completing
form: _____

Program Administrator phone
number: _____

Program Administrator e-mail
address: _____

Effective Date/Date Form
completed: _____