

28 January 2016

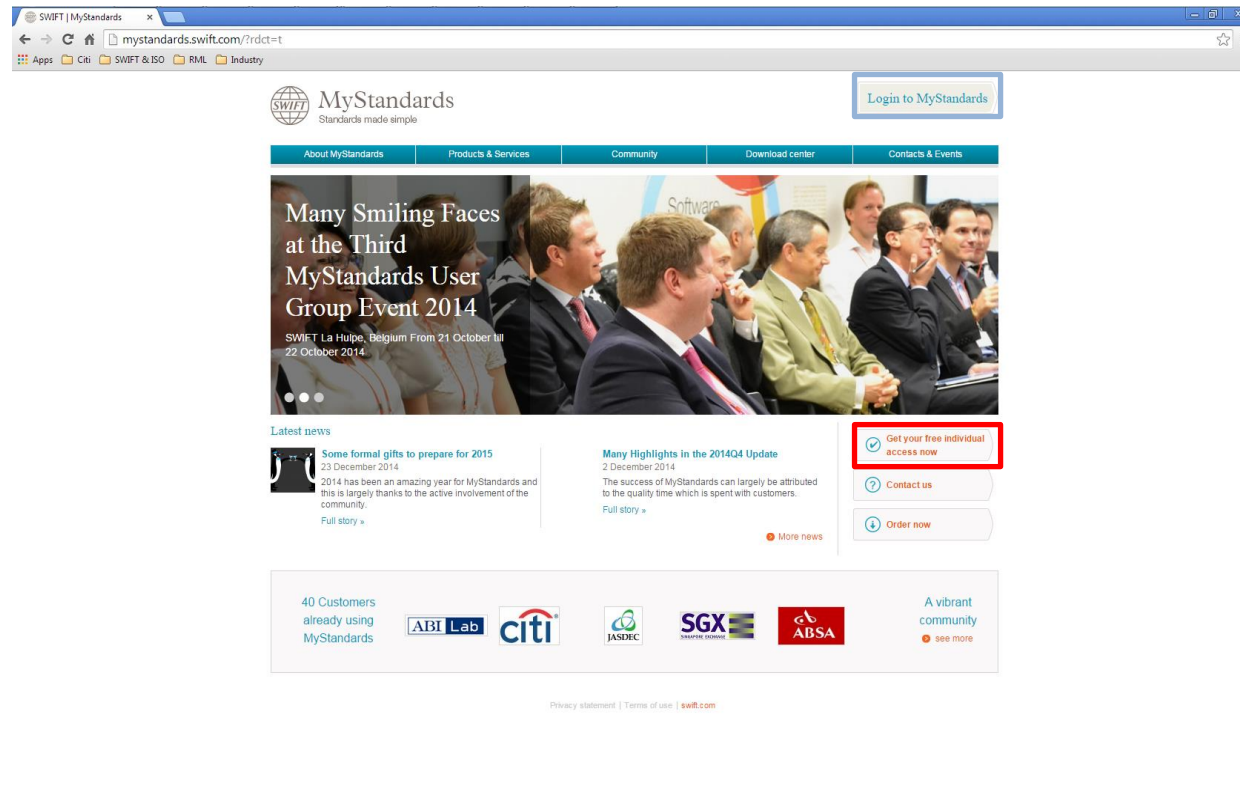
SWIFT MyStandards

Requesting Access and Viewing Global Custody Usage Guidelines

Citi SWIFT MyStandards – Requesting Access and Viewing Global Custody Usage Guidelines

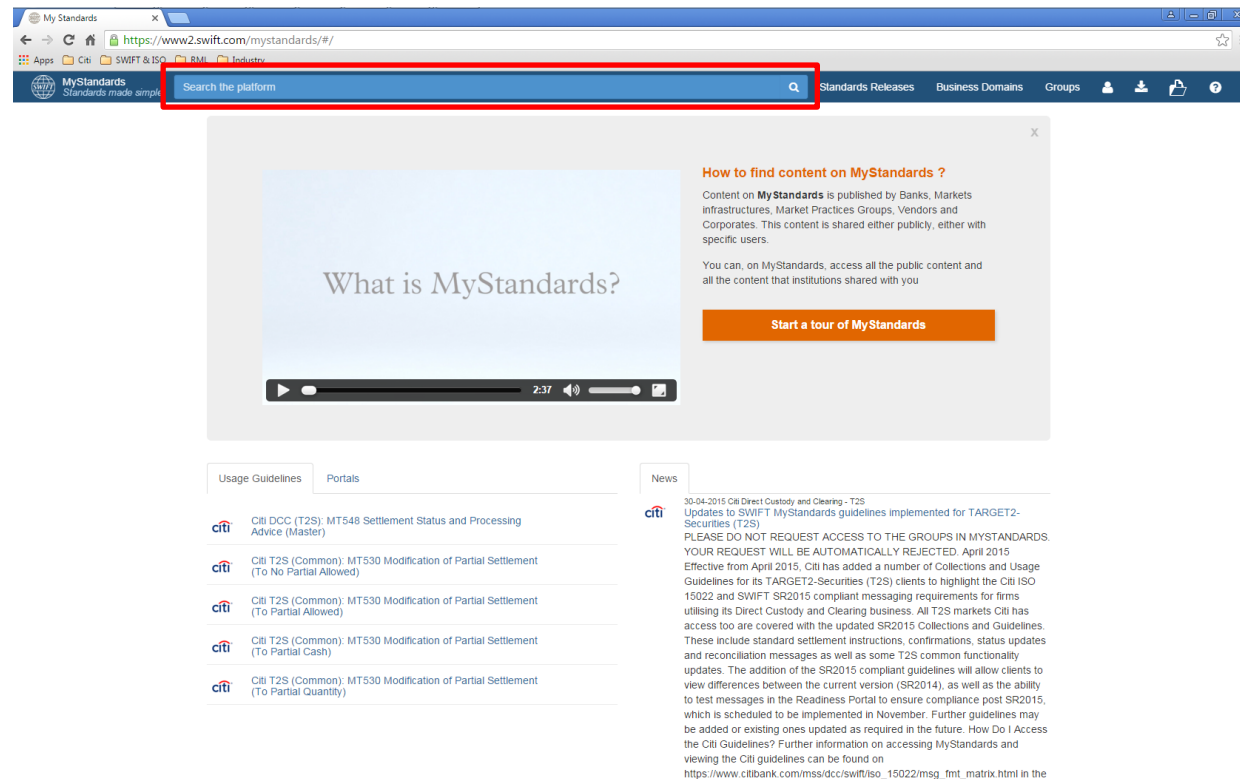
The following steps should be taken to register on SWIFT MyStandards and gain access to Citi Collections and Usage Guidelines in MyStandards.

1. Go to the SWIFT MyStandards website on www.swift.com/mystandards



2. Select “Get your free individual access now” (highlighted in the red box in the screen shot above)

3. Follow the registration steps outlined using your institution email address. SWIFT will send an email to you once your access has been granted
4. Returning to the MyStandards home screen, select “Login to MyStandards” (highlighted in the blue box in the screen shot above). Once in, you should see a screen like the below



5. To access Citi’s guidelines, select the “Search the platform” box (highlighted in the red box in the screen shot above) and type in “Citi Investor Services – Global Custody” in the search box, as show below:

The screenshot shows the MyStandards website interface. The top navigation bar includes links for 'Standards Releases', 'Business Domains', 'Groups', and user profile options. The 'Citi Investor Services - Global Custody' link is highlighted with a red box. Below the navigation bar, there is a video player titled 'What is MyStandards?' and a sidebar with 'Usage Guidelines' and 'Portals' sections. A 'News' section on the right contains a detailed announcement dated 01-05-2015 regarding Citi's launch of MyStandards for Global Custody clients.

How to find content on MyStandards ?

Content on **MyStandards** is published by Banks, Markets infrastructures, Market Practices Groups, Vendors and Corporates. This content is shared either publicly, either with specific users.

You can, on MyStandards, access all the public content and all the content that institutions shared with you

Start a tour of MyStandards

Usage Guidelines | **Portals**

- Citi** Citi T2S (Common): MT530 Modification of Partial Settlement (To No Partial Allowed)
- Citi** Citi T2S (Common): MT530 Modification of Partial Settlement (To Partial Allowed)
- Citi** Citi T2S (Common): MT530 Modification of Partial Settlement (To Partial Cash)
- Citi** Citi T2S (Common): MT530 Modification of Partial Settlement (To Partial Quantity)
- Citi** Citi T2S (Common): MT530 Modification of Priority Indicator (High to Low Priority)

News

01-05-2015 Citi Investor Services - Global Custody
Citi Launches SWIFT MyStandards for Global Custody to Clients
PLEASE DO NOT REQUEST ACCESS TO THE GROUPS IN MYSTANDARDS. YOUR REQUEST WILL BE AUTOMATICALLY REJECTED. April 2015
Effective from April 2015, Citi has added a number of Collections and Usage Guidelines for its Global Custody (GC) clients to highlight the Citi ISO 15022 and SWIFT SR2015 compliant messaging requirements for firms utilising its Global Custody business. All 100+ markets Citi has access too are covered with the SR2015 Collections and Guidelines. These include standard settlement instructions, confirmations, status updates and reconciliation messages. Clients will also have the ability to test messages in the Readiness Portal against SR2015 guidelines to ensure compliance, post SR2015, which is scheduled to be implemented in November. Further guidelines may be added or existing ones updated as required in the future. How Do I Access the Citi Guidelines? In order to access the Citi available Collections and Usage Guidelines, please follow the instructions below 1. In MyStandards, go to Homepages and search for the Citi Investor Services: Global Custody subgroup 2. Request access to one of the following communities via the Community tab: o Citi Global Custody (GC) for Clients (Americas) An external community for Citi Investor Services Global Custody clients in the Americas

6. Select “Groups”

The screenshot shows the MyStandards website interface. The top navigation bar includes links for 'Standards Releases', 'Business Domains', 'Groups', and user profile options. The 'Groups' link is highlighted with a red box. Below the navigation bar, there is a video player titled 'What is MyStandards?' and a sidebar with 'Usage Guidelines' and 'Portals' sections. A 'News' section on the right contains a detailed announcement dated 01-05-2015 regarding Citi's launch of MyStandards for Global Custody clients.

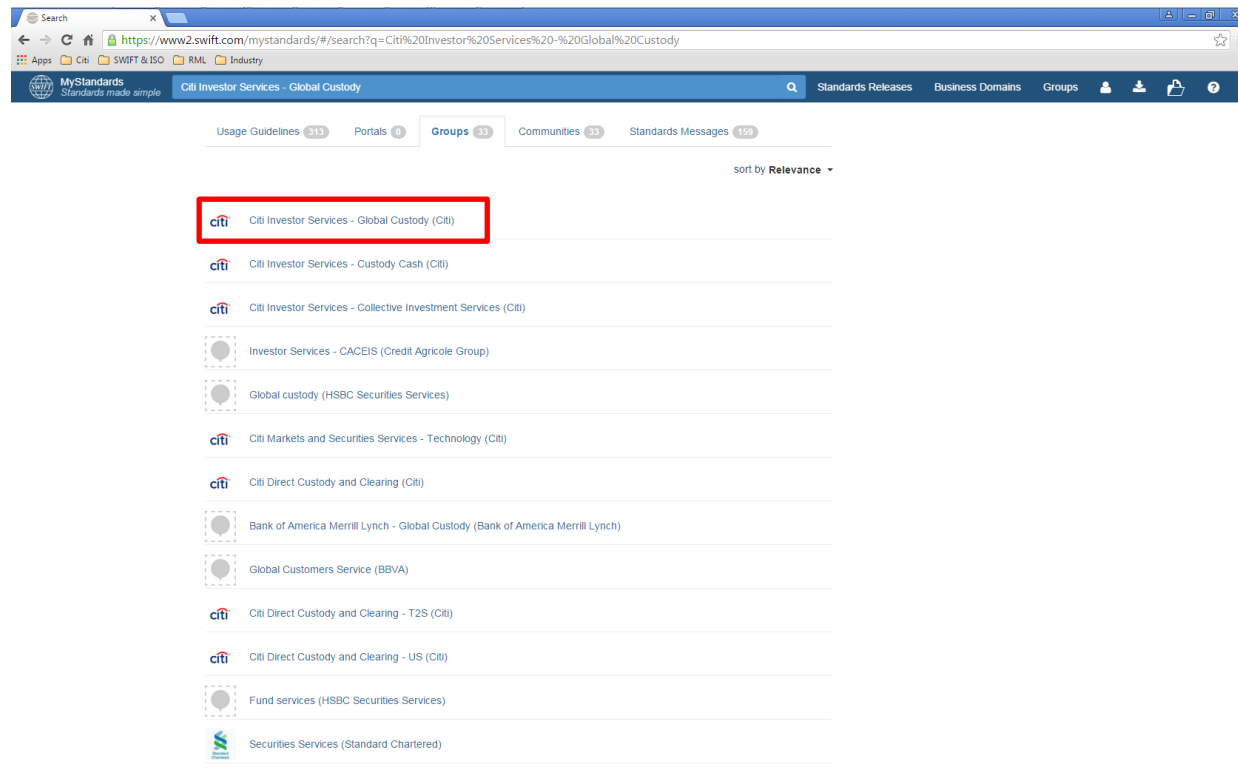
Usage Guidelines | **Portals** | **Groups** | **Communities** | **Standards Messages**

sort by **Relevance**

Publishing date

all

7. Then Select the “Citi Investor Services – Global Custody” subgroup



8. The “News Feed” for the GC subgroup will appear. To request access to the guidelines, select “Communities” and “Request access” to the community you require. **Please provide the name of your Client Executive / Representative in Citi with your request.**

The Communities available include:

Citi Global Custody (GC) for Clients (Americas)

An external community for Citi Investor Services Global Custody clients in the Americas Global Window

Citi Global Custody (GC) for Clients (Hong Kong)

An external community for Citi Investor Services Global Custody clients in the Hong Kong Global Window

Citi Global Custody (GC) for Clients (London)

An external community for Citi Investor Services Global Custody clients in the London Global Window

Citi Global Custody (GC) for Clients (Luxembourg)

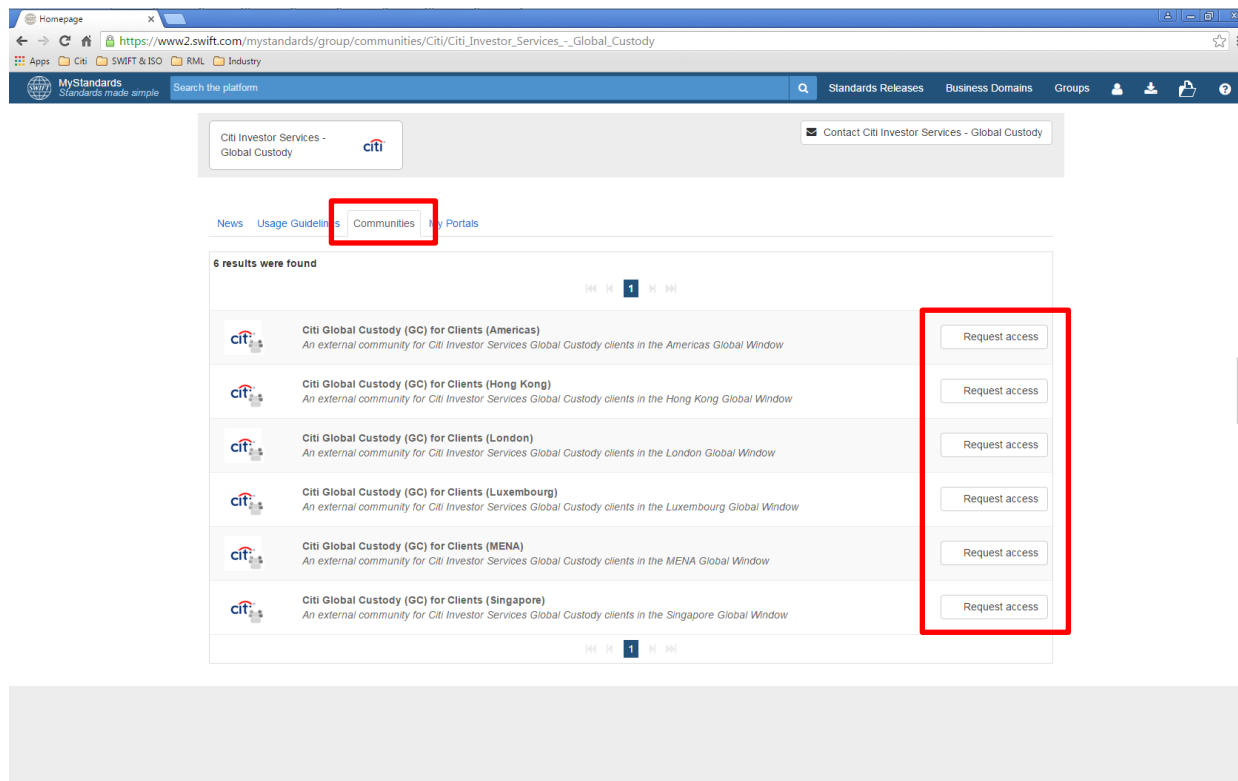
An external community for Citi Investor Services Global Custody clients in the Luxembourg Global Window

Citi Global Custody (GC) for Clients (MENA)

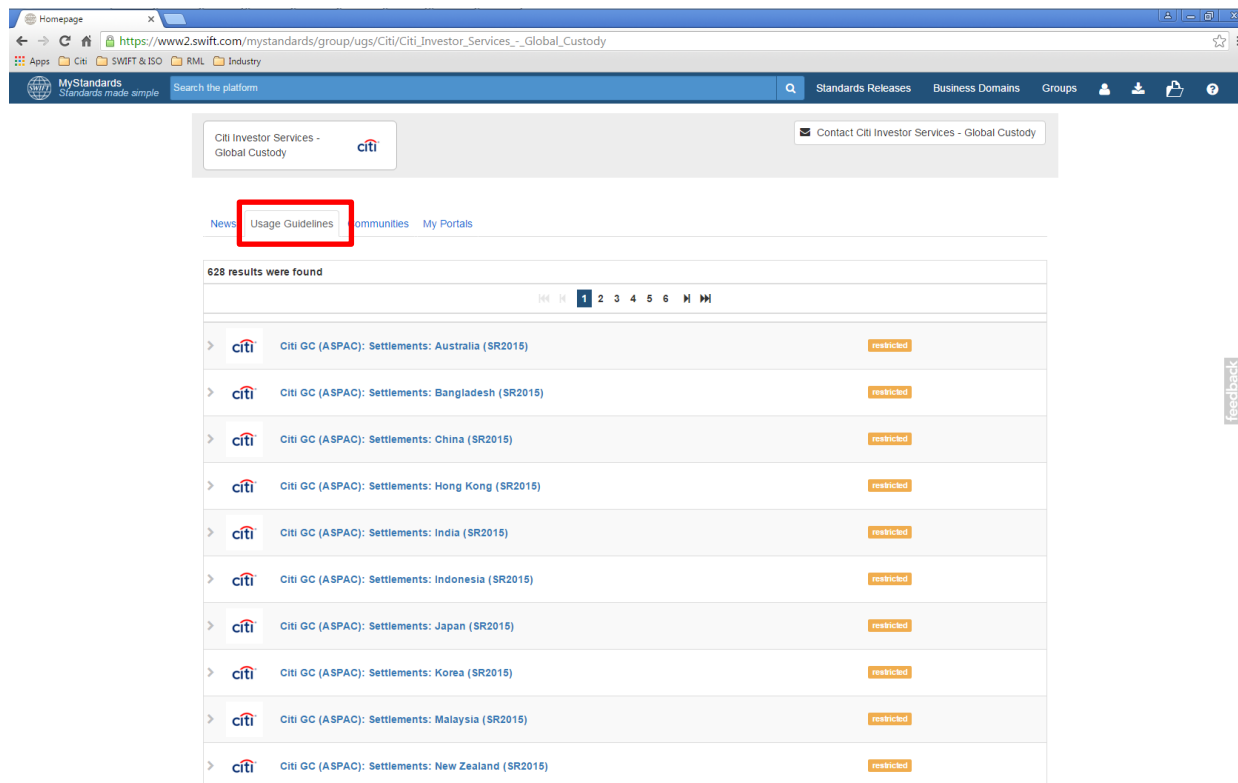
An external community for Citi Investor Services Global Custody clients in the MENA Global Window

Citi Global Custody (GC) for Clients (Singapore)

An external community for Citi Investor Services Global Custody clients in the Singapore Global Window



9. Once approved, you will have access to the Collections and Usage Guidelines for Citi GC. To view them, select the “Usage Guidelines” tab.



10. Once access has been granted and you're viewing the guidelines in the future, Steps 4 to 7 can be followed for access to the Guidelines.

11. Alternatively, for viewing the guidelines in the future, after logging in, select the “Person” icon, as shown below in the red box and “My Profile”, as shown in the green box. The “Citi Global Custody (GC) for Clients (...)” Community should appear.

The screenshot displays the MyStandards website interface. The top navigation bar includes a search bar and links for Standards Releases, Business Domains, and Groups. A user profile icon, highlighted with a red box, is located in the top right corner. A dropdown menu is open, showing the user is logged in as Robin Leary, with options for My Profile (highlighted with a green box) and Logout. The main content area features a video titled "What is MyStandards?" and a section titled "How to find content on MyStandards?". The bottom section contains a list of Citi T2S (Common) MT530 Modification of Partial Settlement (To No Partial Allowed) and a News section with a headline about Citi launching SWIFT MyStandards for Global Custody to Clients.

MyStandards
Standards made simple

Search the platform

Standards Releases Business Domains Groups

Logged in as Robin Leary

My Profile

Logout

What is MyStandards?

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https://www2.swift.com/mystandards/me/community/Membership.xhtml

12. Expand the Community and a list of Collections will become available. Click on the Collection you require and the Usage Guidelines in that Collection will appear.

Community Membership | Group Membership | My Downloads | My Notifications | My Portals

Active Community Membership

Citi Global Custody (GC) for Clients (London)
An external community for Citi Investor Services Global Custody clients in the London Global Window | [Contact Admins](#) | [Feedback](#)

- Citi GC (T2S): Settlements (Common Functionality): Modifications (SR2015)
- Citi GC (T2S): Settlements (Wave 3): Belgium (ESES) (SR2015)
- Citi GC (T2S): Settlements (Wave 3): France (SR2015)
- Citi GC (T2S): Settlements (Wave 3): Netherlands (SR2015)
- Citi GC (T2S): Settlements (Wave 4): Austria (SR2015)
- Citi GC (T2S): Settlements (Wave 4): Germany (SR2015)
- Citi GC (T2S): Settlements (Wave 4): Hungary (SR2015)
- Citi GC (T2S): Settlements (Wave 5): Finland (SR2015)
- Citi GC (T2S): Settlements (Wave 5): Spain (SR2015)
- Citi GC (ASPAC): Settlements: Australia (SR2015)
- Citi GC (CEEMEA): Settlements: Turkey (SR2015)
- Citi Global Custody (GC): T2S Settlements Country Specifics (SR2015)
- Citi GC (CEEMEA): Settlements: Slovak Republic (SR2015)
- Citi GC (T2S): Settlements (Wave 4): Slovak Republic (SR2015)
- Citi Global Custody (GC): ASPAC Settlements Country Specifics (SR2015)
- Citi Global Custody (GC): Americas Settlements Country Specifics (SR2015)
- Citi Global Custody (GC): CEEMEA Settlements Country Specifics (SR2015)
- Citi Global Custody (GC): EMEA Settlements Country Specifics (SR2015)
- Citi Global Custody (GC): Reporting & Reconciliation (SR2015)
- Citi GC (ASPAC): Settlements: Bangladesh (SR2015)
- Citi GC (ASPAC): Settlements: China (SR2015)
- Citi GC (ASPAC): Settlements: Hong Kong (SR2015)
- Citi GC (ASPAC): Settlements: India (SR2015)

Pending Community Membership

Declined Community Membership

- Citi & T2S for Direct Custody & Clearing (DCC) for Clients
Publisher: Citi Direct Custody and Clearing - T2S (Citi) | [Contact Admins](#) | [Feedback](#)
- Citi Global Custody (GC) for Clients (Americas)
Publisher: Citi Investor Services - Global Custody (Citi) | [Contact Admins](#) | [Feedback](#)
- Citi Global Custody (GC) for Clients (Hong Kong)
Publisher: Citi Investor Services - Global Custody (Citi) | [Contact Admins](#) | [Feedback](#)
- Citi Global Custody (GC) for Clients (London)
Publisher: Citi Investor Services - Global Custody (Citi) | [Contact Admins](#) | [Feedback](#)
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- Citi Global Custody (GC) for Clients (MENA)
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- Citi Global Custody (GC) for Clients (Singapore)
Publisher: Citi Investor Services - Global Custody (Citi) | [Contact Admins](#) | [Feedback](#)

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[TRADEMARK SIGNOFF: add the appropriate signoff for the relevant legal vehicle]

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Citi believes that sustainability is good business practice. We work closely with our clients, peer financial institutions, NGOs and other partners to finance solutions to climate change, develop industry standards, reduce our own environmental footprint, and engage with stakeholders to advance shared learning and solutions. Highlights of Citi's unique role in promoting sustainability include: (a) releasing in 2007 a Climate Change Position Statement, the first US financial institution to do so; (b) targeting \$50 billion over 10 years to address global climate change: includes significant increases in investment and financing of renewable energy, clean technology, and other carbon-emission reduction activities; (c) committing to an absolute reduction in GHG emissions of all Citi owned and leased properties around the world by 10% by 2011; (d) purchasing more than 234,000 MWh of carbon neutral power for our operations over the last three years; (e) establishing in 2008 the Carbon Principles; a framework for banks and their U.S. power clients to evaluate and address carbon risks in the financing of electric power projects; (f) producing equity research related to climate issues that helps to inform investors on risks and opportunities associated with the issue; and (g) engaging with a broad range of stakeholders on the issue of climate change to help advance understanding and solutions.

Citi works with its clients in greenhouse gas intensive industries to evaluate emerging risks from climate change and, where appropriate, to mitigate those risks.

efficiency, renewable energy & mitigation