



CitiDirect BE 2019

Uploading file to Delphi

Contents

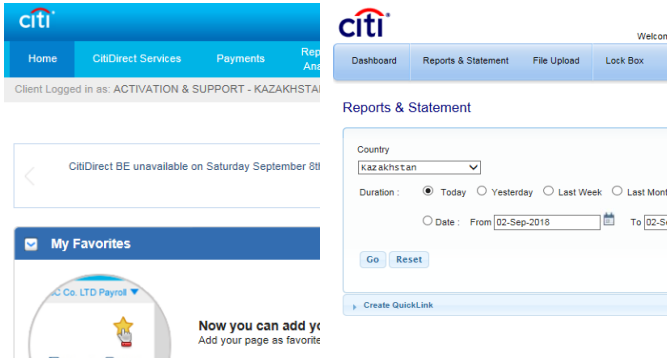
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Delphi XP

You can upload documents for the currency control department via Delphi XP

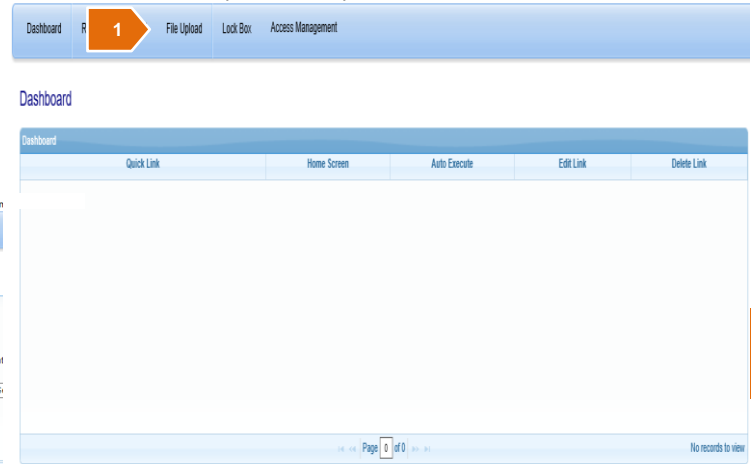
1. Select **"File Services"** → **"Document Services"** in CitiDirect BE menu. It will open a Delphi XP window;

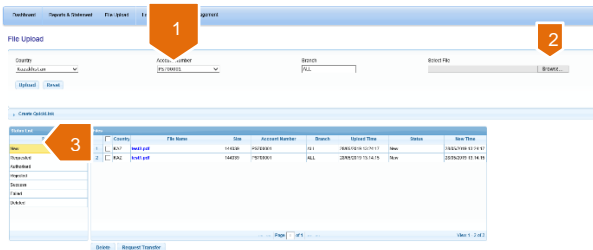
Menu



File Upload

Please, choose "File Upload" in Delphi menu.





1. Click the button to indicate account type of the uploaded files:

- For accounts in **foreign currency**, records should contain **FCY**;
- For accounts in **Kazak tenge**, records should contain **KZT**;

2. Click “Browse” button to select a file to upload.

Names of files and directories may contain only digits, Latin characters and symbol “_”;

3. Click “Upload” button.

File Transfer

Dashboard Reports & Statement File Upload Lock Box Access Management

File Upload

Country: Kazakhstan Account Number: PS700001 Branch: ALL

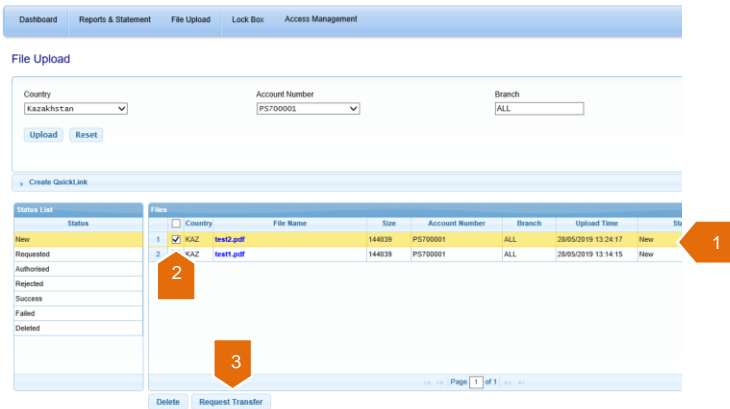
Upload Reset

Create QuickLink

Status List	Files
New	<input type="checkbox"/> Country: KAZ File Name: test2.pdf Size: 144039 Account Number: PS700001 Branch: ALL Upload Time: 28/05/2019 13:24:17 Status: New
Requested	<input type="checkbox"/> Country: KAZ File Name: test1.pdf Size: 144039 Account Number: PS700001 Branch: ALL Upload Time: 28/05/2019 13:14:15 Status: New
Authorized	
Rejected	
Success	
Failed	
Deleted	

Delete Request Transfer

Page 1 of 1



- 1, Select "New" tab to view the list of uploaded files;
- 2, Select file to transfer;
3. Click "Request to Transfer" button.

File Authorization

File Upload

Country: Account Number: Branch: Selected File:

[Create Quick Link](#)

Status	Country	File Name	Size	Account Number	Branch	Upload Time	Status	Uploaded Time
Requested	CZ	test1.pdf	144028	P5190001	ALL	2020/09/18 13:24:57	Requested	2020/09/18 14:57:45

1. Select "Requested" tab to view the list of files for authorization;
2. Select file to authorize;
3. Click "Authorize Request".