CitiDirect BE 2019

Uploading file to Delphi

Contents

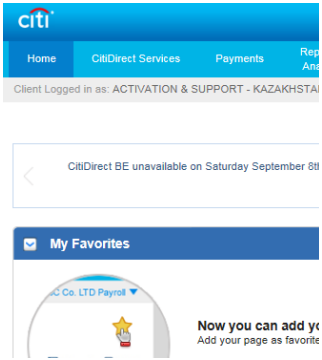
Delphi XP 2
Menu 2
File Transfer 4
File Authorization 5

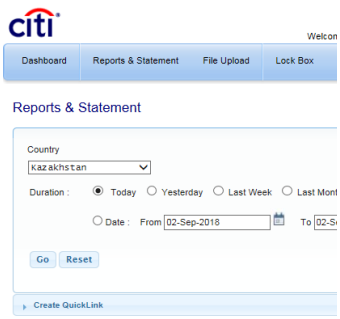
Delphi XP

You can upload documents for the currency control department via Delphi XP

1. Select “**File Services**” → ”**Document Services**” in CitiDirect BE menu. It will open a Delphi XP window;

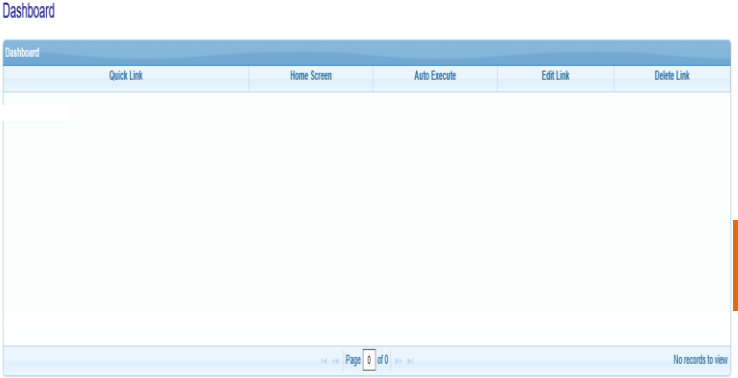
Menu

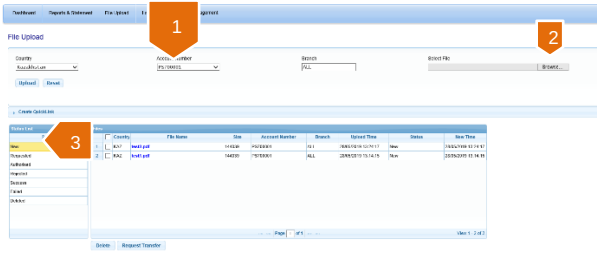




File Upload

Please, choose “File Upload’ in Delphi menu.





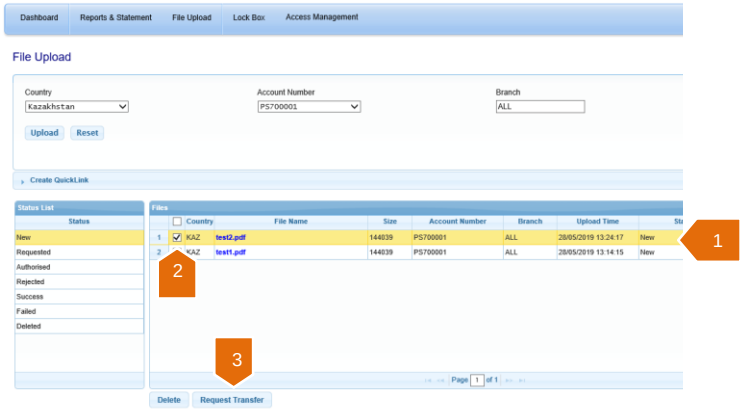
1. Click the button to indicate account type of the uploaded files:

- For accounts in **foreign currency**, records should contain **FCY**;
- For accounts in **Kazak tenge**, records should contain **KZT**;

2. Click “Browse” button to select a file to upload. Names of files and directories may contain only digits, Latin characters and symbol “_”;

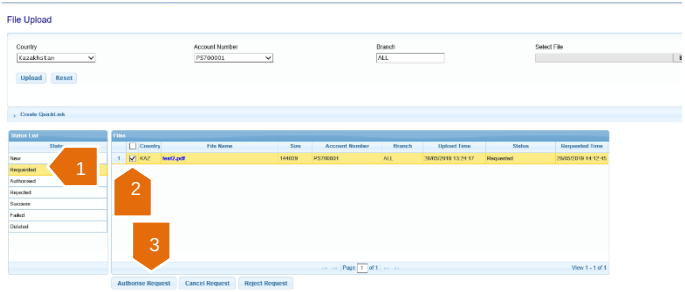
3. Click “Upload” button.

File Transfer



1, Select “New” tab to view the list of uploaded files;
2,. Select file to transfer;
3. Click “Request to Transfer” button.

File Authorization



1. Select “Requested” tab to view the list of files for authorization;
2. Select file to authorize;
3. Click “Authorize Request”.