



Coronavirus (COVID-19) Corporate Cash Center related Information

Amid ongoing concerns about the current Coronavirus COVID-19 outbreak, Citi is closely monitoring the situation and has taken a number of precautionary measures for the health and safety of our customers and colleagues. Our goal is to ensure our customers' smooth operation of their banking processes with ensuring our continuity of business.

Our Corporate Cash Center is currently running smoothly with the usual opening hours. In order to be able to continue the smooth operation we kindly ask you to follow the guidance below:

- Please avoid visiting our Cash Center if you feel sick or you are currently experiencing respiratory or flue-like symptoms.
- Please avoid visiting our Cash Center if you are caring for or been in close contact with possible or confirmed case of COVID-19.
- Please avoid visiting our Cash Center if you or someone you have been in Close contact travelled to/from abroad in the past 14 days. "Close contact" (3-6 feet) is defined as living with or being with a family member or friend for extended periods of time.
- Only the number of people should stay in the Cash Center as many tellers are operating at a time.
- After taking your number from the queue register, we kindly ask you to wait in the lobby outside of the Cash Center until a teller window becomes available.
- Before starting the administration process, please use the hand sanitizer installed in the Cash Center.
- If possible, ask your partners to make their cash payments electronically via wire transfer.

Citi makes all effort to keep its Clients and Colleagues' health and safety so that you can continue to do business as usual!

We will keep you informed of any restrictions on our Corporate Cash Center announced on our [website](#).

13th March, 2020

Yours sincerely,

Citibank Europe plc Hungarian Branch Office