

# Solution for Investors

## Private Equity Portfolio Administration and Analytics

Citi Private Equity Services is a leading global provider of accounting, administration and reporting services to the private equity industry. We offer a highly client-centric service solution, experienced staff with robust industry knowledge and leading-edge technology.

As an experienced full-service outsourced provider to the private equity industry, Citi can assume full turnkey responsibility for all your accounting, administrative and reporting functions spanning your entire private equity and real estate portfolios. Citi will coordinate across your General Partner, Advisor and other third-party relationships to act as a centralized point of control and reporting. Citi's services range from tracking capital calls and portfolio positions to performance analytics. Our expert staff and technology enable us to service all fund and entity types included in your portfolio.

### Portfolio Services

- Accounting & Administration
  - Portfolio and investment tracking
  - Validate, reconcile and maintain commitments, profit and loss allocations, and distributions
  - Capital calls/distribution accounting and processing
  - Maintain Partnership Agreement documentation
- Maintain General Partner and third-party contact and payment reference data
- Cash reconciliations
- Cash and liquidity forecasting
- Portfolio Reporting
  - Portfolio holdings with look-through to investment companies
  - Contribution and distribution reports
  - Reports and analytics by sector, strategy, geography and vintage year
  - Reporting for management fees, capital calls, distributions, and profit and loss
  - Customized reporting
- Performance Analytics
  - Realized/unrealized gains
  - IRR calculations
  - Investment multiples
  - Index and benchmark comparisons utilizing the index comparison method
  - Customized analytics
  - Risk and exposure analysis
  - Customized benchmarks

### Benefits at a Glance

- Transparency to drive risk and investment management
- Aggregated and look-through portfolio reporting
- Centralized point of control for cash and distribution management
- Continuity through experienced industry professionals



## Strength of Citi

Citi has the experience, the global scale and the state-of-the-art technology to meet the complex needs of private equity sponsors and investors – today and in the years to come. Our unmatched global presence and economics of scale create efficiencies and reduce operational costs.

Citi Private Equity Services is part of Securities and Fund Services, a division of Global Transaction Services (GTS), a primary business unit of Citi's Global Institutional Bank.

We can introduce your organization to a wide range of complementary products and services offered through Citi including cash or liquidity management, credit products, custody, escrow, foreign exchange, derivatives, private and investment banking.

## Citi contacts

### Boston

Massimo Zannella  
100 Summer Street, 15th Floor  
Boston, MA 02110  
617-824-1516  
massimo.zannella@citi.com

### New York

Joe Patellaro  
Managing Director  
245 Fifth Avenue  
New York, NY 10016  
917-472-5971  
joseph.patellaro@citi.com

### Hong Kong

Robert Humann  
3 Garden Road  
Citibank Tower, 39th Floor  
Central, Hong Kong  
+852-2868-7714  
robert.humann@citi.com

### London

Kamran Anwar  
33 Canada Square  
Canary Wharf  
Citigroup Centre 2  
London E14 5LB UK  
Phone: +44-207-986-2989  
Fax: +44-207-500-5972  
kamran.anwar@citi.com

We invite you to contact us for more information on how Citi Private Equity Services can meet your specific needs.

Visit our website: [www.privateequity.transactionservices.citi.com](http://www.privateequity.transactionservices.citi.com)