



Citibank Target Open Account Demand For Payment Form

INSTRUCTIONS

1. Failure to complete all sections of this form will delay payment.
2. It is the complete responsibility of the party requesting payment that all instructions on the attached conform to any factoring arrangements in place.
3. Please email targetvendor@citi.com with questions about documents or payments.
4. Further information can be found at: www.target.transactionservices.citi.com
5. Free online transaction status details can also be found at: www.citidirect.com No password is required. Select the "trade advisor" tab on the top right hand corner and input the Reference number, Currency and Amount. Then click Search.
6. If your company wishes to participate in the optional Draft Discounting Program:
 - Submission of a completed and signed draft represents your request to receive early discounted payment, net of Citibank's discount interest charges and Open Account processing fees, after Citibank has received payment approval from Target.
 - Please make the "Pay to the Order of" (Payee) the name of your company (cannot be made payable to a third party) and on the reverse of the draft, endorse the draft to Citibank N.A., and sign under the endorsement on behalf of your company.
 - The "Pay to the Order of" (Payee) and the "Drawers Name" must both be the name of your company.
 - Please sign on Authorized Signer line (under #9) on page 3 of this form as agreement to Draft Discounting program.
 - Additional details to complete the Draft are found below:

Note: The Buyer (Target Stores or Target Global Sourcing Limited) may adjust the presentation amount by up to USD0.50 more or less.

		Date <u>1</u> _____ 20 <u>2</u>
At <u>3</u> _____	Days Sight of this Sole Bill of Exchange	
Pay to the order of <u>4</u> _____		
The Sum of <u>5</u> _____		
VALUE RECEIVED AND CHARGE THE SAME AMOUNT OF		<u>6</u> _____
To: Target Corporation Minneapolis, MN, USA		<u>7</u> _____ Authorized Signature

1. Date: Enter date that draft is signed (Month day format - i.e. July 23).
2. Year: Enter last two numbers of current year (i.e. 10 for 2010).
3. Days: Enter number of days of payment terms (i.e. example 30 or 60).
4. Pay to the Order of (Payee): Enter your company name (i.e. Vendor, Inc.).
5. Amount: Enter Dollar amount in numbers and words (i.e. USD80,000.00 {Eighty Thousand U.S. Dollars and 00/100}).
6. Drawers Name: Enter your company name. (i.e. Vendor, Inc.).
7. Signature: The Authorized Signer of your Company should sign the Draft (i.e. Signature of John Doe).



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Please attach this copy to required documents for invoices on Target Stores or TGSL (Target Global Sourcing Ltd)

1. Date: _____ 2. Vendor Reference #: _____

Complete the above Vendor Reference # only if more than one invoice is being presented under this Demand for Payment.

If a single invoice is being presented under this Demand for Payment, then that invoice # will automatically be used as the vendor reference #. This vendor reference # will appear on your remittance from Citibank. It is a unique identifier CREATED BY THE VENDOR. (Examples of vendor reference #s that you may want to use, could be something like: TARG001 or TGSL23Jun09.)

3. Select Buying Entity: _____ Please remember to select presentation site on page 3.

4. Presentation Information (list UP TO SIX invoices with the same payment terms):

	Invoice #	Invoice Date	Purchase Order #	Invoice \$ Amount
1				
2				
3				
4				
5				
6				
TOTAL				

5. Vendor Information

Vendor Name: _____

Target's Assigned Vendor Number: _____

Vendor Address: _____

Vendor Contact Person: _____ Phone Number: _____

Email Address _____ Fax Number: _____

6. Vendor's Bank Information

Bank Name: _____

Bank Address: _____

Routing Number: _____

Account Number/IBAN: _____

Payment Instruction: _____

7. Target Required Documents

(Check all that apply)

- Vendor's Commercial Invoice (Mandatory - required for all submissions)
- Draft (If early discounted payment is desired Draft is required and #9 must be completed)
- Original Electronic Forwarders Cargo Receipt (eFCR) or Original Signed Forwarders Cargo Receipt (FCR)
- Air Waybill in lieu of FCR
- Air Freight Discount Worksheet



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Please attach this copy to required documents for invoices on Target Stores or TGSL (Target Global Sourcing Ltd).

8. PRESENTED TO: (Please select the site closest to you to ensure prompt processing and select the buyer on your PO or Invoice: Target Stores or TGSL. Phone numbers are for courier delivery only)

c/o Citigroup Transaction Services (M) Sdn Bhd 4th Floor, Menara Northam 55 Jalan Sultan Ahmad Shah 10050 Penang Malaysia Attn: CFSL Processing Unit +60 (4) 200-6241	c/o Citibank N.A. 3800 Citibank Center Building B, First Floor Tampa Florida 33610 Tel: 866-498-8670	c/o Citibank (China) Co. Ltd. Trade Operations Department Room 16012N, 16th Floor, Building #5 LUJIAZUI Century Financial Plaza No. 258, Jin Kang Road, Pudong District Shanghai, 200127, P.R. China 0086-21-20299389
c/o Citibank Hong Kong 9/F, Trade Services Department Citi Tower, One Bay East, 83 Hoi Bun Road Kwun Tong, Kowloon, Hong Kong 852-2306-7383	c/o Citibank Taiwan Ltd. Central Commercial Building (CCB) 7F, No. 16, Nanking E. Road. Sec. 4, Taipei, Taiwan, R.O.C. +886 2 2576-6256	c/o Citigroup European Trade Operations Attention Trade Support Unit Citigroup Centre 2 Canary Wharf, Canada Square London E14 5LB United Kingdom

*For the avoidance of doubt, Vendor hereby agrees that neither Citibank N.A. nor any of its affiliates nor their respective officers, directors, employees, attorneys, agents, successors and assigns ("Citigroup") assume any responsibility for payment of the Invoices or any other liability whatsoever to Vendor hereunder as Citigroup is merely acting as processing and paying agent for the account of Target.

9. Discounting of Draft: To receive early payment, please complete, sign and endorse the attached bill of exchange ("Draft") and submit it to Citibank along with all other required documents. Receipt of your duly completed, signed and endorsed Draft will represent your irrevocable offer to sell the Draft to Citibank. If Citibank, in its sole discretion, agrees to purchase the Draft, then upon Citibank's receipt of payment approval from Target, Citibank shall pay an amount equal to the face amount of the Draft, less Citibank's discount charge and Open Account Trade processing fee, to the bank account you indicate on this Demand for Payment form. You agree that at no time will you permit to exist any lien or other encumbrance on your rights in respect of the Draft or the transaction to which it relates.

Authorized Signer

Please tear below

Date _____ 20__

At _____ Days Sight of this Sole Bill of Exchange

Pay to the order of _____

The Sum of _____

VALUE RECEIVED AND CHARGE THE SAME AMOUNT OF

To: Target Corporation
Minneapolis, MN, USA

Drawers Name _____

Authorized Signature _____