

# CONVENIENTLY SEND MONEY USING CITIBANK® ONLINE

- **Send Wires.** Outgoing wire transfers are generally sent the same business day if processed before 5:15 PM ET for international transfers and 6:00 PM ET for domestic (within U.S.) transfers. Otherwise, outgoing wire transfers requested after the cut-off times are usually sent the next business day.
- **Create Model Transfers.** Previous transfer instructions can be saved and reused.
- **View Your Transfers.** All past and future activity is available for review.
- **Set Up Recurring Transfers.** Arrange for funds to be periodically delivered to account(s) in the U.S.
- **Save Money.** Service fees are lower than those requested via written instructions or requested in-person at a branch and even waived for some account packages. Consult the "Other Fees and Charges for All Accounts" section in the Marketplace Addendum or contact us for applicable fees.



## GET STARTED TODAY! Make sure you have:

1. Your Citibank® Online User name and password. To register go to [citibankonline.com](https://citibankonline.com)
2. Your Citibank Banking ATM/Debit Card number and PIN
3. Access to the e-mail mailbox or mobile phone reflected in our records
4. Complete wire transfer instructions including the beneficiary's name, account number or IBAN, and routing number (ABA or SWIFT)<sup>1</sup>

**Important: To help process your wire efficiently, confirm wire transfer instructions with the beneficiary prior to sending any wire.**

### Follow these steps:

1. Sign on to Citibank® Online at [citibankonline.com](https://citibankonline.com)
2. Select **"Payments & Transfers," "Any External Account,"** and then **"Set up a Wire Transfer"**
3. Enter additional information as requested
4. Indicate whether the Destination Country is "Domestic (USA)" or "Foreign" (outside of the U.S.)
5. Select the Source Account for the transfer from the list shown
6. Select Date of wire transfer (for Domestic transfers only)
7. Enter amount of wire transfer and currency, as applicable
8. Enter Beneficiary information and select **"Continue"** at the end
  - a. Name of the person who will receive the funds (the "Beneficiary")
  - b. Name and address of the beneficiary's bank<sup>1</sup>
  - c. Beneficiary's account number or IBAN
  - d. The ABA/Routing number for Domestic Transfers or BIC/SWIFT/CHIPS/ UID#/Intermediary Bank Name for International Transfers
9. Select the next option based on your Destination Country
  - a. If **Domestic (USA)** transfer:
    - Verify wire transfer details and select **"Submit"** if you agree. To save this information for future wire transfers, select option **"Save as Model"**
  - b. If **Foreign (outside of the U.S.)** transfer:
    - To save this information for future wire transfers, select option **"Save as Model"**, otherwise select **"Continue"**
    - Verify wire transfer details and select **"Submit"** if you agree to the terms and authorize the wire transfer



You can request assistance in enrolling in Citibank® Online or setting up an online wire transfer by contacting CitiPhone Banking®, available 24 hours a day, 7 days a week, at the numbers below.\*

|   |                                  |
|---|----------------------------------|
| Citigold® Private Client Account Package        | 1-813-604-3080 or 1-877-309-0914 |
| Citigold® International Account Package         | 1-813-604-3006 or 1-866-637-9042 |
| Citi International Personal Account Package     | 1-813-604-3000 or 1-800-568-8555 |
| Citi Global Executive Account Package           | 1-813-604-3290 or 1-866-213-0890 |
| Citi Global Executive Preferred Account Package | 1-813-604-3038 or 1-866-637-9041 |

\* Telephone numbers starting with 1-800, 1-866 or 1-877 are toll-free within the U.S. Calls are randomly monitored and recorded to ensure quality service. For Text Telephone (TTY) call 1-800-945-0258.

<sup>1</sup> The beneficiary bank is responsible for crediting the funds, following your instructions and letting the recipient of the wire transfer know when the funds become available.

More information on electronic transfers is available in the Client Manual for your account(s). Contact us if you need a copy. Terms, conditions and fees of accounts, products and services are subject to change.

The products and services mentioned in this document are not offered to individuals resident in the European Union, European Economic Area, Switzerland, Guernsey and Jersey. Your eligibility for a particular product and service is subject to a final determination by us. This document is not, and should not be construed as, an offer, invitation or solicitation to buy or sell any of the products and services mentioned herein to such individuals. Banking products and services are provided by Citibank, N.A., **Member FDIC**.